**Mobility as part of an international research project:**

**IN Excellence application form**

**⚠️All applications that do not meet the eligibility criteria will be inadmissible and no further action will be taken**

|  |
| --- |
| **ADMINISTRATIVE SECTION**  In order to comply with the provisions of the General Data Protection Regulation (GDPR), the data in this section will be kept at WBI's International Scholarships Department and will not be passed on to members of the jury. |

*This form is also available in French*

# **Who are you?**

## Information about the project leader

This is the person who carries out the project and makes the trip abroad.

|  |  |
| --- | --- |
| **SURNAME and First name** |  |

## Information about the beneficiary

This is the individual receiving the subsidy. The supporting documents regarding accounts must be in this name

|  |  |
| --- | --- |
| **SURNAME** |  |
| **First name** |  |
| **Place and date of birth** |  |
| **Nationality** |  |
| **Sex** |  |
| **Address (current residence)** |  |
| **Address (legal domicile)** |  |
| **Email address** |  |
| **Telephone number** |  |
|  |  |
| **Professor or expert from the host institution:**  **SURNAME – First name – Email address** |  |

**How did you hear about this programme?**

**□** Foreign representations (Embassies, General Delegations, ...)

**□** Website

**□** Newspapers

**□** Social media

**□** Higher education institutions

**□** Through acquaintances

**□** Other: ................................................................

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| --- |
| **ACADEMIC SECTION** |

*This form is also available in French*

# **Your project**

### Type of research programme

|  |  |
| --- | --- |
| **EXCELLENCE WBI.IN** | **□** POST-DOCTORAL short-term programme  **□** POST-DOCTORAL long-term programme |
| **Is this a resubmission of an application?** | YES - NO |
| **Period of use of the scholarship** | From………………………… to……………………………… |
| **Planned duration/SHORT-TERM POST-DOC stay** | ……… months (max. 3):  **→** can be renewed once provided that the holder complies with the timeframe of three years between each stay |
| **Planned duration/LONG-TERM POST-DOC stay** | ……… months (max. 12):  **→** can be renewed once  **TOTAL** planned duration of your research stay (including renewal, subject to acceptance):  ……….. months  **MAX. 24 months** for a post-doctorate |
| **Destination country** |  |
| **Research area**  [See Article 31 of the Decree of 31 March 2004 defining higher education](http://www.gallilex.cfwb.be/document/pdf/28769_003.pdf) ([**click here**](http://www.gallilex.cfwb.be/document/pdf/28769_003.pdf)) and go to pages 14 and 15 to select a field |  |

### General information

|  |  |
| --- | --- |
| **SURNAME** |  |
| **First name** |  |
| **Position** |  |
| **Email [[1]](#footnote-1)address** |  |
|  |  |
| **Origin institution (outside the Wallonia-Brussels Federation) and Department/Laboratory** |  |
| **Supervisor at the origin institution abroad** |  |
| **Host institution in the Wallonia-Brussels Federation and Department/Laboratory** |  |
| **Responsible supervisor at the host institution in the Wallonia-Brussels Federation** |  |
| **Sponsor in charge of the thesis (in progress or completed)** |  |

### F.R.S – FNRS descriptors for the Wallonia-Brussels Federation

|  |  |  |
| --- | --- | --- |
| Select from two to six descriptors (<http://www.fnrs.be/docs/Reglement-et-documents/FRS-FNRS_Champs_descripteurs.pdf>) and comply with the following constraints: when choosing descriptors, the candidate must select those that best characterise their research project. The descriptors selected enable the applicant to highlight which aspects of their project they would like to see particularly considered in this choice, aspects which they can further specify using free keywords. Your first descriptor will determine which scientific sub-commissions (Human and Social Sciences, Exact and Natural Sciences or Life and Health Sciences) will assess your application on the F.R.S.-FNRS side. | | |
|  |  |  |
| **Descriptors** | **Selected descriptors** | **Relevance** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |
| **6** |  |  |

|  |  |
| --- | --- |
| **FREE KEYWORDS**  You can add free keywords (check beforehand that there isn't already a descriptor or research field identical to the above).  *200 characters max., keywords separated using "/".* |  |

# **Your career**

## Academic career

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **HIGHER EDUCATION**  **(E.g. BA1, BA2)** | **INSTITUTION** | **ACADEMIC YEAR**  **(E.g. 2024-2025)** | **DEGREE OBTAINED** | **GRADE OBTAINED** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **POST-MASTER'S STUDIES** | **INSTITUTION** | **ACADEMIC YEAR** | **DEGREE OBTAINED** | **GRADE OBTAINED** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

#### Professional experience

|  |  |  |  |
| --- | --- | --- | --- |
| **EMPLOYER'S NAME** | **ACTIVITY SECTOR** | **POSITION HELD** | **OCCUPATION PERIOD** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

#### Previous scholarships or funding obtained

|  |  |  |  |
| --- | --- | --- | --- |
| **FINANCING ORGANISATION** | **FINANCING INSTRUMENT** | **DURATION OF FINANCING** | **ACADEMIC YEAR** |
|  |  |  |  |
|  |  |  |  |
| *Have you applied for funding from this instrument in the past?* **YES-NO**  *If yes, please specify the number of applications submitted and the corresponding dates.* | | | |

#### Language skills

Depending on the level of the Common European Framework of Reference (CEFR), which can be viewed here:

<https://www.coe.int/en/web/common-european-framework-reference-languages>

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **LANGUAGE** | **UNDERSTANDING** | | **SPEAKING** | | **WRITING** |
| **Listening** | **Reading** | **Taking part in a conversation** | **Continuous oral expression** |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

#### Publications

**Please list your top five publications:**

**Note:**  *Candidates holding a doctoral academic degree and who have been working for at least two years in institutions of the French Community of Belgium that have set up an institutional repository (IR) must reference publications* *archived in this institutional repository.*

|  |
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|  |

#### Description

|  |  |
| --- | --- |
| **PROJECT TITLE** |  |
| **Project summary** (maximum 900 characters, excluding spaces. This summary must be understandable to readers who are not specialists in the discipline) |  |
| **Project description** (maximum 10,000 characters, excluding spaces, including bibliographical references, this may be written in English)  **If you are resubmitting, please highlight any differences from your previous application.** |  |

# **Mandatory additional information**

### Position or job currently held:

1. **The position or job you intend to do after your return to your country of origin:**
2. **Is your programme part of a Marshall Plan 4.0 competitive cluster? If so, which one?**

**If not, please comment on the possible societal impact of your project for Wallonia and the Wallonia-Brussels Federation.**

1. **Is your programme part of an inter-university cooperation programme? If so, which one? (please specify the partners).**
2. **What significance do you envisage for this programme in preparation for or as part of your professional life? What are the expected benefits for the Wallonia-Brussels Federation? And how would your research be anchored in our Federation?**
3. **In qualitative terms, what is the added value of the planned mobility?**

# **Declaration of intent**

I, the undersigned, ……………………………………………………………………………………………………. declare:

* that I have read the rules and regulations of the instrument to which I am applying and undertake to comply strictly with them;
* on my honour that all the information entered in my application form is sincere and true. I accept that any omission or erroneous declaration on my part, even unintentional, may lead to my application being cancelled;
* that I have noted that the information in the academic section will be accessible for the purposes of assessing my application and producing statistics, and will be communicated to the F.R.S.-FNRS and SPW Research for this purpose.

Done in …………………………………………………, on …………………………………………….

Candidate's signature

# **Appendices**

## Declaration of additional funds



**Important remark**

Any other source of public or private funding must be explicitly mentioned by the candidate using the attached declaration, either during the procedure or at the approval stage.  
WBI has sole decision-making authority in terms of whether any additional funding is compatible with the WBI scholarship.

SURNAME and First name:

Country of origin:

1. If I am awarded an Excellence scholarship, and during the scholarship period:
   1. I will not benefit from any source of funding other than that provided by the WBI.WORLD Excellence Scholarship programme (\*).
   2. I will also benefit from another source of funding, detailed below (\*):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Funding period** | **Funding body/institution** | **Net income per month/year** | **Does the amount correspond to a scholarship or salary?** | **Subject to the NSSO YES/NO** |
|  |  |  |  |  |
|  |  |  |  |  |

1. At the time I applied for the Excellence Scholarship, I also applied for funding from the following organisation but have not yet received a definitive answer from them. However, I undertake to inform WBI immediately of any additional information concerning this application for funding (\*).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Funding period** | **Funding body/institution** | **Net income per month/year** | **Does the amount correspond to a scholarship or salary?** | **Subject to the NSSO YES/NO** |
|  |  |  |  |  |
|  |  |  |  |  |

(\*) Delete as appropriate Certified sincere and true,

Date and signature:

## Letter of recommendation

# **WBI.IN Excellence Scholarships Programme**

**Wallonia-Brussels International (WBI)**

International Scholarships Department

Place Sainctelette 2 – 1080 Brussels (BE)

[bourses@wbi.be](mailto:bourses@wbi.be)

|  |
| --- |
| **LETTER OF RECOMMENDATION**  This assessment form will not be shared with the candidate**.**  It must be returned directly to WBI by email to [bourses@wbi.be](mailto:bourses@wbi.be).  The certificate must be issued by the faculty of a university institution able to judge the scientific quality of the candidate's work. Under no circumstances may the letter come from a person who is related to the candidate up to the fourth degree. |

TO BE COMPLETED BY THE APPLICANT:

|  |  |
| --- | --- |
| SURNAME and First name:  Email address:  Research title: | Country of origin:  Period of use of the scholarship: |

TO BE COMPLETED BY THE SPECIALIST:

SURNAME and First name:

Title:

Institution:

Email address:

1. Assessment of the candidate's work programme and their ability to carry it out *(no text limit is imposed)*:

2. In comparison with other people at the same stage of education, I believe the candidate's request should be:

🗆 Supported as a priority

🗆 Potentially supported

**Specialist's signature:**

## Curriculum vitae

Please attach a brief, recent scientific curriculum vitae (**maximum** 5 pages,but shorter CVs are welcome).

Your CV is used for scientific assessment purposes and must not contain any personal data not relevant to this assessment. Under no circumstances should it contain a photograph.

There is no obligation, but if you wish, you may use the Europass model:



<https://europass.cedefop.europa.eu/editors/fr/cv/compose>

## Publications

Please add your list of publications here, if you have any.

Applicants working in institutions of the French Community of Belgium that have set up an institutional repository system must submit their list of publications in PDF format generated directly from this institutional repository. If necessary, contact your academic library or research unit at your institution.

1. As part of the scientific evaluation process for your application, F.R.S.-FNRS may use its E-space platform, and link an account to your email address if you do not yet have one. No further action is expected from you in this respect. [↑](#footnote-ref-1)